

REGISTRATION FORM

MANAGING THE CHALLENGES OF MANAGEMENT

**26th ANNUAL OKLAHOMA SOCIETY OF CERTIFIED PUBLIC MANAGERS® PROFESSIONAL DEVELOPMENT CONFERENCE
WEDNESDAY, SEPTEMBER 7, 2016
METRO TECHNOLOGY CENTER
Springlake Campus, Business Conference Center, 1900 Springlake Drive, Oklahoma City, OK 73111**

CONTINUING EDUCATION HOURS and MANDATORY SUPERVISORY HOURS AVAILABLE

This year's conference offers six hours of management and professional development training. With proof of completion, the Oklahoma Office of Management and Enterprise Services, Human Capital Management Division, Training and Development Department will offer 0.6 hours of mandatory supervisory credit. It qualifies for 0.6 CEUs accredited by Texas State University. Certified Public Managers® candidates may receive six hours of elective credit.



WHO SHOULD ATTEND?

This conference is targeted to organizational leaders, managers, supervisors, and employees desiring professional development.

PARTICIPANT INFORMATION:

Please use a separate form for each registrant.

THREE WAYS TO REGISTER:

EMAIL your completed registration form to:

debbie.smith@ou.edu

MAIL your completed registration form to:

OSCPM Conference Registration
Attn: Debbie Smith, CPM
300 Kellogg Drive, Norman, OK 73072-6401

FAX your completed registration form to:

Debbie Smith, CPM at (405) 325-0335

QUESTIONS?

Please call
Debbie Smith, CPM
(405) 325-8495



Name:	
First Name for Badge:	
Agency Name:	
Billing Address:	
City/State:	
Zip Code:	
Daytime Phone:	
Alternate Phone:	
Fax:	
Email:	

GENERAL INFORMATION

MANAGING THE CHALLENGES OF MANAGEMENT

ACCOMMODATIONS

NO REGISTRATION FEE

Metro Technology Center is a non-smoking facility and no smoking is permitted in any of the conference center buildings.

No firearms are allowed on the property. However, special considerations will be given to law enforcement officers attending the conference. Please contact the OSCPM Event Coordinator if you belong to this category for further instructions.

No pets are allowed except for service animals. Please let the OSCPM Conference Coordinator know during your registration if you are bringing a service animal to the conference. The Metro Tech staff will treat your service animal as a special guest.

CONFERENCE ATTIRE

Attire is business casual. While Oklahoma weather can range between 85 and 99 degrees in early September, the conference rooms average 72 degrees, so it is a good idea to layer by bringing a light jacket or sweater.

SPECIAL NEEDS?

Do you have any special needs we can address? Please let us know. Contact Debbie Smith, CPM, Registration Chair, at (405) 325-8495 or email her at debbie.smith@ou.edu.

DIRECTIONS TO METRO TECH

Exit from I-35 at exit 131/NE 36th St. (Signs for Metro Tech). Turn west and travel approximately 9 blocks to Martin Luther King, Jr. Blvd. Turn north (right) and travel approximately three blocks to Springlake Drive. Turn west (left) onto Springlake Dr.

From the I-235/Centennial Highway, take Exit 3/N 36th Street. Turn east (right) and travel 2.1 miles to Martin Luther King, Jr. Blvd. Turn north (left) and travel approximately three blocks to Springlake Drive. Turn west (left) onto Springlake Dr.

Free parking is available in the front and rear of the conference center.

LUNCH ON YOUR OWN

The MetroCafe is a café on the campus, and several eating places are close by.



SPONSOR AND

VENDOR OPPORTUNITIES

If you are interested in participating as a sponsor and/or vendor, please contact Sheree Chamberlain, CPM, at Sheree.Chamberlain@okdhs.org or Delphine Hill, CPM, at Delphine.Hill@okdhs.org to discuss this opportunity. Space is limited.

OSCPM offers one level of vendor participation and three levels of sponsorship: Vendor: \$50; Sponsorship Level I: \$100; Level II: \$200; and Level III: \$300. In addition to a vendor booth/sponsorship, OSCPM will place an ad for each participating sponsor on our web site at www.oscpm.org for six months, at no extra charge.

DOOR PRIZES

Drawings for door prizes will be held throughout the conference. Winners MUST be PRESENT to win.

SUBSTITUTIONS OR CANCELLATIONS

We understand that occasionally things happen that prevent you from attending a program for which you have registered. If you discover you cannot attend this year's OSCPM Conference, here's what you can do:

1. Contact us prior to the event, so we can select a substitute.
2. Send a substitute from your agency. Substitutions can be made at any time - even on-site at the conference.

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METRO TECHNOLOGY CENTER, SPRINGLAKE CAMPUS

BUSINESS CONFERENCE CENTER

1900 SPRINGLAKE DRIVE

OKLAHOMA CITY, OK